



MINUTES
TOWN OF RED CLIFF
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
TUESDAY, March 28, 2017
7:00 PM

CALL TO ORDER

ROLL CALL

Anuschka Bales

Amelia Neat

Bob Will

Lorenzo Sandoval

Jake Spears

Administrator Barb Smith

APPROVAL OF AGENDA

Motion by Lorenzo Sandoval to approve the agenda, seconded by Amelia Neat, unanimously approved.

APPROVAL OF MINUTES

1. Minutes of February 14, 2017

Motion by Jake Spears to approve the Minutes of February 14, 2017, seconded by Bob Will, unanimously approved.

PUBLIC HEARING RECOMMENDATIONS

1. An application for a variance at 356 Eagle Street, a MU/NC (mixed use/neighborhood commercial) area, has been received from Kevin Francis. The variance requested includes a second-floor balcony encroaching into the set back from the road ROW. The balcony is permeable and does not encroach on the sidewalk area.

Motion by Bob Will to recommend approval of the variance at 356 Eagle Street, seconded by Amelia Neat, unanimously approved.

2. Sketch Design Review of a Duplex on Block B, lots 34 & 35, a MU/NC area. Frank Doupona, owner/architect, is requesting approval of a twelve (12) bedroom, three (3) story duplex on the 400 block of Eagle Street. Overall concern of the design from the Commission is the amount of coverage, number of bedrooms, number and size of parking spaces, snow removal, drainage and outside appearance of the structure.

Public Comments:

- Jaclyn Keran, 417 Eagle St, expressed concern over parking and space.
- Todd Rainville, 410 Eagle St, Unit A, expressed concern over parking and number of possible tenants.
- Chris Keran, 417 Eagle St, expressed concern of parking, number of people, snow melt off the roof and drainage. Concerned that the facade has more of a commercial look than of a single-family home. Gave support to Mr. Doupona in wanting to create more housing and that he himself needed to submit several designs to meet approval of the board for his own home.
- Via Email - Robert Stoops, 410 Eagle St, Unit B, concerned about size of building and parking impact on space and surrounding area.

Mayor Bales noted that no recommendations to be made on Mr. Doupona's sketch design. The purpose of this discussion is to ask questions and give direction.

ADJOURNMENT

Motion by Anuschka Bales to adjourn, seconded by Jake Spears, unanimously approved at 8:15 PM.